



## STEP 1



Click on the **Pay My Bill** left menu on the homepage of our website.

## STEP 2



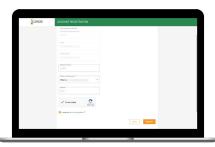
From the login screen, click on **Don't have an account? Register Now** link.

## STEP 3



Fill out the registration form completely. Click the **Continue** button.

## STEP 4



Enter the requested verification information and click the **Register** button. Answers must match account info exactly.

#### STEP 5



When successful, you'll get a congratulations notification. Instructions on how to continue have been emailed to you.

#### STEP 6



Check your inbox for a verification email.
Click the **Verify Account** button to continue.

# STEP 7



You will then be taken to a screen asking you to set your **new password**. Enter your password twice and click the **Save** button.

## STEP 8



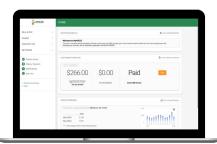
Next you'll be asked if you want to try Paperless Billing. To opt-in click on the Yes, **Go Paperless** button.

## STEP 9



Finally, you'll be asked to set a security phrase. Once you have done that you are ready to use the MyAVECC app!

## **STEP 10**



**Congratulations!** You have successfully registered your account. Browse around and see the ways to save time and money!